

# Privacy Policy ControlPro Pty Ltd ABN 72 602 442 811

17<sup>th</sup> Feb 2023

This Privacy Statement describes how we manage and handle the personal information that you provide to us by virtue of your use of this website. Through your use of this website you accept the Privacy Statement and Terms and Conditions and expressly consent to the collection, use and disclosure of your personal information as described in this Privacy Statement. Our Privacy Statement applies to all your dealings with us through this website.

## **What information do we collect?**

If you elect to use this website, you consent to the transfer and storage of your personal information on our servers in Australia. We store information which is entered by you or imported on your instruction in our software. This information is required in order for us to provide you with our services.

Our website automatically collects information from your access to the site including details of access, IP addresses, web statistics and other information which is required to ensure that the site is functioning properly.

## **Do we use cookies?**

Yes. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your web browser (if you allow) which enables our site to recognise your browser and remember certain information. We use a session cookie to make sure your login is secure and we do not use any other cookies.

## **Do we disclose your information to Third Parties?**

We do not sell, trade or otherwise transfer your personal information to third parties outside the running of the website. All information is securely stored within Australia. We will disclose your personal information in order to respond to legal or legislative requirements, to assist with the investigation of fraud or other criminal activity (where a verified request has been made by a law enforcement agency) and to enforce our policies or Terms and Conditions.

## **How secure is your information?**

We encrypt the transmission of information from your website browser to our website server to ensure that the information remains as secure as possible. Information stored on our servers is stored in Australia and the access to information is restricted. We have strict policies and encryption levels to prevent access to your information by our employees unless required to provide you with support and other services.

We will take reasonable steps to delete or destroy your personal information if you request us to do so because you no longer use our site.

## **Privacy Statement Updates**

We will at all times endeavour to abide with the Information Privacy Principles as contained in the Privacy Act 1988 ([Cth](#)). We reserve the right to amend this Privacy Statement in order to comply with legislative updates or in order to reflect any changes that we make in the way that we collect or store your personal information.

A notice will be posted on our home page whenever an amendment is made to this Privacy Statement. Such amendments will take effect from the date that they are posted.

## **Contact Details:**

ControlPro Pty Ltd

PO Box 9477 Deakin ACT 2600 or [help@controlpro.cloud](mailto:help@controlpro.cloud)